Management Checklist

Reverse Question: When asked a question, ask what would you do if I wasn’t here.

Don’t Micromanage: Clearly describe the goals and constraints and let them figure out the methods.

Don’t assume that your way is the only or best way.

Training v Management: Separate who trains from who manages.

Right Seat: Are the people you are working with in the right seat.

Time Management: Have you been managing your time so that you are not overwhelmed but are available at certain times to help.

Favorites: Love all workers but don’t be afraid to play favorites to the top 20%. They deserve to be rewarded for their moments in the sun.

Control: You cannot run a business by being a control freak. You will lose everything.